

Coast Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2224 Board of Trustees' Career Technical Education Committee

PURPOSE

The Board of Trustees' Career Technical Education Committee (The Committee) is established under the authority of the Board of Trustees and reports directly to the Board. The primary purpose of this Committee is to assist the Board of Trustees in promoting increased opportunities and awareness of career technical education programs and opportunities and to coordinate the efforts of the three colleges. The Committee convenes to discuss programs, opportunities, and funding as it relates to career technical education and related matters as they arise.

GOALS AND OBJECTIVES

While assisting the Board of Trustees with career technical education issues, the Committee also provides an open avenue of communication between the Board of Trustees and the District's Executive Management. The Committee has the following goals and objectives:

- Increased awareness of career technical education.
- Establishment of a system of regular reporting by the colleges to the Committee and the Board of Trustees on career technical education programs and opportunities on each campus of the District.
- Increased awareness of career technical education opportunities from State, Federal and private funding sources.

COMPOSITION OF THE CAREER TECHNICAL EDUCATION COMMITTEE

The Committee was established by a vote of the Coast Community College District Board of Trustees. The Committee shall consist of two Members, a Chair and Vice-Chair, who serve alternating terms of service, each with equal voting rights. Initially, one Member of the Committee will serve starting December 2008 with the term ending in December 2010. The term for the second Member of the Committee shall begin in December 2008 and end in December 2011. Thereafter, each Member of the Committee shall serve a two-year term of service on an alternating basis. Members of the Career Technical Education Committee shall possess or obtain a basic understanding of career technical education matters, and shall have a requisite interest in career technical education issues facing the District and its three colleges.

The Associate Vice Chancellor for Educational Services (or an equivalent member of the Administrative staff) will consult with and advise the Committee on an ex-officio basis.

RESPONSIBILITIES

The committee is established with significant responsibilities while providing oversight and recommendations to the Board of Trustees on career technical education issues. The Committee has the following responsibilities:

- Works with the Chancellor and/or Associate Vice Chancellor for Educational Services, to review, discuss and consider opportunities available in career technical education, considering Federal and State opportunities.
- Receives updates on the status of career technical education programs and opportunities at the three colleges and reports to the Board of Trustees as appropriate.
- Promotes and encourages collaboration with other institutions of higher learning, local school districts, employers, and labor organizations in the pursuit of career technical education opportunities and awareness.
- Provides a vision of career technical education efforts for the Coast Community College District.
- Recommends to the Board of Trustees approval of career technical education opportunities and programs.
- Advocates for Career Technical Education and Regional Occupation Programs and encourage staff to work closely with local, state and federal legislators in terms of long term funding and potential federal stimulus funds.
- Requires diversity among CCCD CTE programs and place a high emphasis on returning veterans, training and college placement.

ETHICAL CONDUCT

Members of the Committee are expected to conduct business in the most ethical way possible and to adhere to the Code of Ethics adopted by the Board of Trustees on September 5, 2007.

MEETINGS

The Committee shall meet as needed based on career technical education schedules and reporting deadlines.

REPORTING

The Career Technical Education Committee will report to the Board of Trustees as appropriate.

Adopted May 20, 2009
Replaces CCCD Policy 010-2-21, Fall 2010